

Tender Ref. No: Noida Extension/IITK/SIIC/AB/18-09-2019/01

To,

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Invitation for Quotations for Interior Design Consultancy of startup incubation and co-working space at Noida extension centre of IIT Kanpur

Quotation in sealed covers are invited for the interior designing of startup incubation and co-working space at Noida extension Centre of IIT Kanpur from **Interior designing firms**. Quotations should be delivered in a sealed cover, addressing to **Dr. Amitabha Bandhyopadhyay, Professor In-charge, Innovation & Incubation, Coordinator SIIC, Indian Institute of Technology Kanpur, Kanpur (UP) 208016 INDIA, Tel:(+91)-512-259-6652, 7979** by 02:00pm on or before **30/09/2019**(date). The envelope must be inscribed with "Quotation for the Interior designing of startup incubation and co-working space and reference number of the Tender".

Terms & Condition

1. The scope of work includes:

Areas to be designed:

- Incubation Building: approx. 25,000 Sq. Ft
- Co-Working Building: approx. 2,000 Sq. Ft

Total Area: approx. 27,000 Sq. Ft (Carpet area)

S.No	Core Area	Drawing Name
1	Space Planning	Floor Plan
2		Partition Lineout
3		Wall Elevations
4		Door Window Schedule
5		Flooring Layout
6		Furniture Plan
7	Electrical	Elevation - Point Wiring
8		Elevation - Light Details
9		Ceiling - UPS Looping
10		Raceway and Conduiting Layout
11	Plumbing	Water Supply Layout (Hot and Cold)
12		Drainage layout
13		Connection and Pipeline layout
14	Data Telecom	Voice/EPBAX Layout
15		Data Layout
16	Audio-Visual	Public Address System Speaker Layout
17		Music System Layout
18		Video Conference Wiring Layout
19	Security	CCTV Layout
20		Access control Layout
21	Ceiling	False Ceiling Layout
22		Ceiling - Lighting Layout
23		Ceiling Section Elevation
24		Refelected Ceiling Plan
25	Fixed Furniture	Pantry Cabinet and Hardware Details
26		Storage plan and Hardware Details
27		TV panel Details
28		Showunit Details

- a) Complete interior design of approximately 27,000 Sq. feet carpet area space at Noida extension centre
- b) Working with IWD, IIT Kanpur
- c) Working with associates of SIIC IIT Kanpur

Bid Price

- a) The contract shall be for the scope of work as described in the table above.
 - b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - c) The Prices shall be quoted in Indian Rupees only.
3. Each bidder shall submit only one quotation. It is not required to provide proposed layouts/designs for the area mentioned above at the time of submission of quotation.

4. **Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

5. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e.

- (a) Properly signed;
- (b) Conform to the terms and conditions, and specifications
- (c) Satisfactory substantial proof of work experience required in the related area of work.

6. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive on the grounds of technical suitability,

compliance of special conditions with 80% weightage and who has offered the lowest evaluated quotation price with 20% weightage.

- 6.1 Notwithstanding the above, **the Purchaser reserves the right to reject any or all quotations without assigning any reason and to cancel the bidding process at any time prior to the award of contract.**
- 6.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiry of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. Payment shall be 90% against the work commencement report which is issued by the IITK authority upon submission of initial drawings and 10% against the work completion report issued by the IITK authority upon submission of the final drawings.
8. You are requested to provide your offer latest by 2.00 pm of **30th September 2019.**
9. **The applicant MUST provide GST, ESIC and PF registration numbers; failing to do so, will lead to automatic rejection.**
10. Please note, quotation/Offer/Bid only in sealed covers shall be accepted and Quotation/Offer/Bid sent vide open letters or email shall stand automatically rejected.

SPECIAL CONDITIONS

Sr. No.	Parameter	Weightage	Marking system
1.	Lowest price	20%	20 - Lowest bidder 10 - Second lowest 5 - third lowest 0 - others
2.	Minimum 5 years of work experience in Interior Designing and EPC Contracting	5%	5 - Yes 0 - No
3.	An office in Noida in operation, since last 5 years	15%	15 - Noida 5 - Delhi, Gurugram 0 - Anywhere else
4.	Prior experience in designing startup co-working space of minimum total area of 40,000 sq. ft. and/or 1000 seats for startups and/or entrepreneurs	20%	20 - yes 0 - No
5.	Revenue of minimum INR 1.5 Crores since last 3 years	5%	5 - Yes 0 - No
6.	ISO certification for interior designing with initial registration date before September 2018	10%	10 - Yes 0 - No
7.	Visual evaluation of company portfolio (layouts/3D rendered images/photographs) of the designed and/or deployed relevant projects e.g. startup co-working spaces. Please mention site locations and names	25%	25 - first choice 10 - Second choice 5 - Third choice 0 - others

Proofs need to be submitted for above referred points from 2 to 7.



Amitabha Bandhyopadhyay
 Professor In-charge
 Innovation & Incubation, Coordinator SIC, Indian Institute of Technology Kanpur
 Kanpur (UP) 208016 INDIA

